**ABBREVIATED MINUTES FROM THE GREEN SPRING COMMISSION FOR AUGUST 20, 2020**

The meeting was called to order via WebEX at 7:05 pm

Present: Mayor Trevor Cravens, Commissioners Stuart Ries, David Jenkins, Chris von Allmen & Tom Phillips, and City Attorney Chip Hayward.

July minutes were approved unanimously.

Security report was emailed and included a few traffic stops and one evening of car break-ins.

**City Services, Commissioner Tom Phillips**

Pending action – Four Fence permit applications: February 4806 Bilandon RD.; May 4800 Springdale CT.; May 4815 Clipping CT., July 4813 Clipping CT., August 4604 Wolfspring DR. Request made to MSD to evaluate erosion issues at 4511 Deepwood DR. due to runoff coming from Quail Brace CT. area. Permits & Applications – Dumpster Permit provided to the resident at 7504 Springdale RD. For Sale: Several houses are FOR SALE or being readied for sale in the City. Please give our new residents a warm WELCOME and advise the Commission the residents name, address (& email address) so they can receive a City Directory (view Directory at: <https://www.atozdirectories.com/nom/login/php>)

**Beautification, Commissioner Chris von Allmen**

Entrance Sign should be installed by Mid-September. Dead limbs were removed near catch basin at Bilandon. Electrical was repaired at Springdale and Green Spring Drive. Contacting 7 Seas Construction to verify the addition of a berm at corner lot of Wolf Pen and Green Spring Drive. Planning a cleaning of signs and corridor shrub pruning this month

**Finances, Commissioner Stuart Ries**

July Financial Statement: Income from all sources for July 2020 was $2,112.31 and expenses were $8,280.15. Major June expenses were Trash Collection ($6,651.60) and Electricity ($1,290.41).

Old Business: The proposed tax rate for 2020-2021 will be unchanged from the last fiscal year. The proposed rate is $0.1650 per $100 of assessed property value.

**Transportation, Commissioner David Jenkins**

No snow for July/August. Street lamp with cover knocked over – LG&E was called and took care of it. Sidewalk Project: Commissioner Jenkins is in communication with contractor to address the Wolf Creek sidewalk issues. Road Sealing Project: Commissioner Jenkins shared the scope of work for the Road Sealing Project. It is expected that the work will span a period of 7 days, split across two weeks.  It is expected that homeowners will not have access to their driveway for a short period.  Commissioners discussed communication to residents (flyers, signs, social media), to alert and allow preparation for this inconvenience. Mayor Cravens asked for clarification on the sealing product, its longevity, the impact of the sealing project cost on the budget, and whether the city budget can recover from this expenditure by the time repaving is required.  There was a question regarding publicizing the RFP.    Attorney Hayward will check to confirm that necessary steps have been taken to meet legal requirements.  He will check with League of Cities and let the Commissioners know by this Friday or next Monday before pulling the trigger on this project.  Commissioner Ries made a motion to transfer the budgeted amount of the project from the savings account to the checking account in order to fund the road sealing project.   The motion was seconded by Commissioner Jenkins, and the vote passed unanimously.  Commissioner Jenkins will work with Attorney Hayward on reviewing the bids for this process.

**Old Business**

7118 Green Gate Ct.: The deed transfer has occurred. Tax Ordinance: The second reading of the 2020-21 tax ordinance was given by Mayor Cravens. It was approved unanimously.

**New Business**

Car break-ins:Commissioners discussed strategies to address the issue of car break-ins that have been affecting city residents. Another area neighborhood has utilized license plate recognition cameras, which could potentially be installed at the three entrances to Green Spring, as well as on the street from Wolf Creek leading into Green Spring. Chief Throneberry has stated that car break-ins are the top crime in Jefferson County. Commissioner von Allmen commented that that cameras could provide safety to residents, and also have a positive impact on property values. We may invite Chief Throneberry to next meeting to discuss use of this technology. Mayor Cravens will look into cost, as well.

Commissioner Phillips made a motion to adjourn the meeting, and Commissioner Ries seconded the motion. The meeting was adjourned at 8:25 pm. The next meeting will be held on September 17, 2020, at a location TBD.