**ABBREVIATED GREEN SPRING COMMISSIONERS MEETING MINUTES, FEBRUARY 18, 2021**

 The meeting was called to order at 7:03 pm via Zoom by Mayor Trevor Cravens. Present were Commissioners Josh Combs, Scott Radeker, Stuart Ries, Chris von Allmen, and City Attorney Chip Hayward.

Minutes from the January 2021 Commissioner’s meeting were reviewed. Commissioner Ries motioned to approve and Commissioner von Allmen seconded the motion. Minutes were approved unanimously.

The monthly Security Report was emailed to commissioners prior to the meeting and included nothing of significance.

**Beautification, Commissioner Chris von Allmen**

Not much to report. Has put improvements to the NW corner of Wolf Pen Branch on hiatus. Has not heard back from owners. In interest of budget, project can be deferred.

**City Services, Commissioner Josh Combs**

3 fence applications were approved.

1 Rumpke issue resolved. Trevor will ensure that Josh has been established as point of contact with Rumpke. Chris Pierce is Rumpke contact.

Josh is enjoying meeting residents so far in his new role.

**Transportation, Commissioner Scott Radeker**

* Snow Removal

|  |  |  |
| --- | --- | --- |
| Date | Service | Amount |
| 1/27/2021 | Snow / Ice | $650 |
| 1/28/2021 | Snow / Ice | $650 |
| 2/8/2021 | Snow / Ice | $850 |
| 2/10/2021 | Snow / Ice | $1,650 |
| 2/11/2021 | Snow / Ice | $850 |
| 2/12/2021 | Snow / Ice | $700 |
| 2/14/2021 | Snow / Ice | $850 |
| 2/15/2021 | Snow / Ice | $2,650 |
| 2/16/2021 | Snow / Ice | $ TBD |
| Total: |  | $8,550 |

* Sidewalk Repair: Met with Precision Concrete to discuss their quote. Their offer is to grind approximately up to 194 of 220 trip hazards identified in their survey of our sidewalks. There are two options: Option A is to grind hazards 1/4” to 2” (194 hazards) - *$12,964.50*. Option B is to grind hazards 1/2” to 2” (94 hazards) - $8,119.00. This offer will not improve the aesthetic quality of the sidewalks by eliminating any surface quality issues like pitted surfaces or small cracks. They recommended a 2nd company that could, for an additional (and to date unknown) fee repair those types of defects.

Emailed Kingsbury to get clarification and an update on their proposal from last year. Their updated bid is in two parts. Part I is to replace 387 sq ft of concrete for *$11,470* (29.63 / sq ft). Part II is to replace 356 sq ft of concrete for *$9,900* (27.08 / sq ft). Total is *$21,370* for both parts. This offer, while more expensive, will completely replace sections of the sidewalk. But it doesn’t appear to be as extensive as the Precision offer in addressing all the trip hazards.

Summary: Unfortunately, these are apples to oranges comparisons – hence my bringing back to the group for a wider discussion on the history of the need and input on which solution would better fit the city’s needs. Commissioner Radeker will email repair quotes to all commissioners so they understand the scope of work. Commissioner Ries stated it is the responsibly of residents to maintain their sidewalks. We do have a city ordinance that describes the condition in which sidewalks must be maintained. There is a line item in current budget for $18,000 to cover sidewalk repairs. Ultimately, the goal of sidewalk repair is to fix all areas that need repair. If repair cost is >20,000, we can publish scope and put project up for bid. That way, we are likely to find a contractor to complete this comprehensive project.

Paving Project: Will be meeting with Commonwealth Paving next week to go over the phasing.

**Finance, Commissioner Stuart Ries**

Income from all sources for January 2021 was $16,615.02, which included $3017.72 from property tax collection. January expenses were $13,146.91.

Major January Expenses included Trash Collection ($6651.60) and Web Site ($2967.64).

2020-2021 City Taxes: One property owner is delinquent on 2020-2021 City of Green Spring taxes. A tax lien will be filed. Will likely use all of our snow removal budget for first time in 6 years.

**OLD BUSINESS**

* Security Camera update: Decision form Wolf Creek is Nay. Snow removal budget is currently being used, so propose to discuss again after snow season; possibly 2021-22 budget item.
* Paving Project finalization meeting February 23rd. Priority is to finalize a traffic control plan for getting people in/out of homes during the project. Update coming soon. Bottom line: will sign contract and project will be completed this year.

**NEW BUSINESS**

Commissioner Combs: Do we want to address property rental in GS? Currently, there is no ordinance regarding property rentals in GS. Our ordinances cover property maintenance. City Attorney Hayward advised to not go forward with the topic at this time.

Commissioner Ries made a motion to adjourn the meeting, and Commissioner Radeker seconded the motion. The meeting was adjourned at 7:45 pm. The next meeting will be held on March 18, 2021, at a location TBD.